



Teacher

Family Developmental Center

Agency Overview

Founded in 1889, Family Service Agency of San Francisco is the oldest nonsectarian, nonprofit charitable social-services provider in the City and County of San Francisco. Our mission is to strengthen families by providing caring, effective, and innovative social services, with special emphasis on the needs of low-income families, children, and the elderly and disabled people, thus improving the quality of life for all San Franciscans.

Program Description

Family Developmental Center (FDC) offers a developmental childcare and school-readiness program for infants and toddlers and preschoolers (2 weeks to 4 years old) and their families. This multicultural, developmental and educational childcare program provides a nurturing, developmentally challenging, and inclusive environment for very young children of low income, at-risk families. FDC also offers a mainstreaming model for medically fragile and developmentally delayed infants and toddlers. Blending clinical and educational components for the children and their families, the program provides assessment, Individual Education Plans, and a play-based curriculum which focuses on child initiated and teacher directed activities. Additionally, FDC offers family support, parent education, speech therapy, occupational and physical therapy, psychological therapy for children and families, and an on-site Nurse monitors children's health. All of FDC's teaching staff holds early Childhood Education credentials. As components of its program; FDC also encompasses the Child Care Food Program, the Developmental Education for Parents Program, the Golden Gate Regional Primary Therapeutic Day Program, the Molera Medically Fragile Infant/Toddler Program, the Sanguinetti Special-Needs Therapy Program, and the California Department of Education General Child Development Program.

Brief Job Description

Manages and supervises all operations of an assigned FDC infant/toddler/preschool room according to established procedures, including 3 -5 regular staff, substitutes for regular staff, 1 foster grandparent, and 15 – 24 children.

Program Specific Responsibilities

- Work closely with other teaching/ staff in the development of a comprehensive children's program in accordance with FDC's ECE philosophy, policies, and procedures.
- Lead the staff in creating a warm, nurturing, and respectful atmosphere for the children to be encouraged to learn and grow.
- Provide individualized and small group instruction in order to adapt the curriculum to the needs and interests of each child.
- Provides educational and therapeutic activities for children across the general areas of gross and fine motor, imitation, social responsiveness, exploration, self-help, competence, language, emotional and perceptual – cognitive development using weekly activity plans or individual program plans (for infants and disabled children).
- Plan, supervise, and evaluate the performance of classroom staff, including substitutes, volunteers on an ongoing basis.
- Work cooperatively with parents, staff and third party consultants to meet the individual needs of children and their families.
- Completes and maintains development records as needed for clients. Additional duties as needed.
- Supervises children under his/her care at all times to insure their safety. Keeps all children within vision in order to be accountable for safety. Follows protocols and procedures at all times on a consistent basis.
- Participates in annual California Department of Education Exemplary Program Standards, ITERS/ ECERS, works with classroom staff to set goals and implement methods for improving classroom functioning.

Welcoming

Strength Based

Culturally Relevant

Team Implemented

Recovery Oriented

Family Oriented

Advancing the Field

Minimum Qualifications:

- A minimum of 175 days of 3+hours/day work experience within last 4 years
- AA degree in Child Development, Early Childhood Education or related field of study preferred OR 24 Early Childhood Education (ECE) or Child Development (CD) Units, including core courses (child/human growth and development; child/family/community and curriculum) and at least 3 units in administration
- Must hold or be eligible for State of California Commission on Teacher Credentialing **Associate Teacher, Teacher or Master Teacher Permit or above**
- Upon hire, must be able to pass a physical exam and TB screening, to meet Title 22 regulations as required
- Upon hire, must pass a Department of Justice fingerprint clearance and a Child Abuse Index clearance as required by licensing
- Must be able to lift 25-40 lbs. (may include lifting children or equipment)
- Must be able to bend, stoop, sit on the floor, lower and raise self from floor during classroom activities and to use both hands to grasp securely on a consistent basis
- Must be able to move quickly in an emergency situation
- Knowledge and experience in working with children with special needs
- Knowledge of low-income and homeless issues for children and families preferred
- Knowledge of and sensitivity to the cultural background of the children and families being served
- Ability to relate to children and adults in a positive, respectful manner
- Ability to supervise/work with a staff of varying educational and experiential backgrounds with sensitive leadership, maturity, and stability
- Ability to independently understand, speak, read and write English adequate to communicate effectively with children, parents and staff
- Ability to work independently under broad supervision
- Ability be a team player with a welcoming attitude
- Candidates of color and/or who are bi-lingual in Spanish/English, Cantonese/English, encouraged to apply

Additional Information:

3 Positions Available

Division: Children, Youth and Family

Position Level: 1

Position: 100%

Reports to: Site Supervisor

Resumes sent without a proper cover letter and/or not meeting MINIMUM qualifications will not be considered

SEND RESUMES AND COVER LETTER TO:

Yohana Quiroz, Associate Director

Family Developmental Center

Family Service Agency of San Francisco

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