



Job Announcement

Date: August 4, 2008

Position: 100%

Title: Associate Teacher (Infant/Toddler/Preschool)

New Replacement

Dept: Family Developmental Center

Program Title: Family Developmental Center

Reports to: Program Director

BRIEF DESCRIPTION: Join one of San Francisco's most dynamic and innovative social service agencies. Family Service Agency of San Francisco (FSA) is seeking an Associate Teacher for our Family Developmental Center. Family Developmental Center offers a developmental childcare and school-readiness program for infants and toddlers (2 weeks to 3 years) and their families. This multicultural, developmentally challenging, and inclusive environment for every young children of low income, at-risk families, including those involving violence, abuse, teen parents, the involvement of Child Protective Services, or the criminal justice system. Infants from CPS referrals and teen parents in CalSafe are a priority.

Additional Benefits:

Family Service Agency also offers an excellent benefit package. Full-time /Part-time employees who work over 20 hours a week qualify to receive the following benefits: Medical, Dental, Life Insurance, 21 days paid vacation, 15 days paid sick leave, 3 days paid Personal Business Leave (PBL), 12 days paid holidays, Retirement Savings Plan, Transportation Plan, Cafeteria Plan.

BRIEF DESCRIPTION:

- Strong team member sought to support Teacher, classroom staff, children and parents.
- Responsible for assisting Teacher in development and implementation of goals and activities which will create a positive learning environment for children.
- Assumes supervisory responsibilities in absence of Teacher.
- Greets parents or guardian cordially and professionally and exchanges accurate information concerning the child's needs and how his / her/ day has been daily.
- In conjunction with Teacher is responsible for completing DRDP-R assessments, other data relating to child's development, observations, and any other relevant documentation.

****Communication skills, openness and ability to work in a team are critical aspects of this position.**

QUALIFICATIONS:

- Must be a High School graduate or equivalent.
- Must hold State of California Commission on Teacher Credentialing **Associate Teacher** or at least 9 Early Childhood Education units completed and 3 in progress.
- Must be able to pass a physical exam, to meet Title 22 regulations as required.
- Ability to lift 25 – 40 pounds as needed every day; this includes children and equipment.
- Ability to bend, stoop, sit on the floor, lower and raise self from floor during classroom activities and to use both hands to grasp securely on a consistent basis. Ability to move quickly in an emergency situation.
- Must be able to pass a TB test upon hire.

- Must pass a Department of Justice fingerprint clearance and a Child Abuse Index clearance as required by licensing.
- 15 hours of California Childcare Health & safety and certify for Pediatric CPR.
- Demonstrated ability to work in a team.
- Ability to independently speak, understand, read and write English adequately to communicate effectively with children, parents and staff.
- Commitment to cross-cultural, multi-lingual education and sensitivity to community needs.

SEND RESUMES TO:

Yohana Quiróz, Deputy Division Director
Family Developmental Center
Family Service Agency of San Francisco
2730 Bryant Street 1st. Floor
San Francisco CA 94110
Fax: (415) 282-1735
E-mail: yquiroz@fsasf.org