



Job Announcement

Date: July 2, 2008

Position: 100%

Title: Clinical Case Manager

New

Replacement

Dept: Adult Services Division

Program Title: CARE/MAP for Youth

Reports to: Program Director

BRIEF DESCRIPTION: Join one of San Francisco's most dynamic and innovative social service agencies. Family Service Agency of San Francisco (FSA) is seeking a Clinical Case Manager for our Comprehensive Adult Recovery and Engagement Program (CARE) and Moving Ahead Program for Youth (MAP). The CARE/MAP Program serves adults with serious mental illnesses, CARE/MAP provides an intensive array of recovery-oriented services and supports, including housing and basic need assistance, physical health care, benefits assistance, employment services, and integrated mental health and substance abuse treatment services.

Established in 1889, FSA is now San Francisco's largest provider of outpatient social services. Progressive, dynamic, and innovative, FSA offers a supportive, fiscally sound, and rapidly growing workplace that rewards intelligence, energy, and innovation.

HIGHLIGHTS OF DUTIES AND RESPONSIBILITIES:

- Provide case management, mental health services, and crisis intervention for chronically mentally ill adults in the community.
- Develop and maintain good clinical relationships with clients.
- Assist clients to maintain stability in the community by offering support and linkage to needed services
- Provide case management to clients in office and in natural settings with outreach visits.
- Provide face-to-face contact with hospitalized clients.
- Responsible for 25 hours of direct service to clients per week.
- Maintain up-to-date documentation of services provided
- Carries a caseload of up to 20 clients
- Provide officer-of-the-day responsibilities as part of the team.
- Other duties as assigned

Family Service Agency of San Francisco is an Equal Opportunity Employer

SKILLS AND QUALIFICATIONS:

- Accuracy with attention to detail in documentation of treatment plans/charting for clients.
- Knowledge of DSM IV and diagnostic criteria.
- Experience with San Francisco City/County Mental Health Resources, Chemical Dependency Treatment and San Francisco Mental Health Plan.
- Masters Degree in Social Work or Behavioral Science or Bachelor's Degree.
- Must have experience in case management and mental health services with severely mentally disabled adults.
- Must have a valid California driver's license.
- Experience with Medi-CAL billing/documentation.
- Experience with dual disordered clients a plus.

SEND RESUME TO:

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